# **CAMELOT ELEMENTARY**

www.fcps.edu/CamelotES



2021-2022

Kindergarten
Parents/Caregivers'
Frequently Asked
Questions



#### GENERAL SCHOOL INFORMATION

#### **TELEPHONE DIRECTORY**

(Note: Our Parent Liaison, Jessica Vergara, speaks English and Spanish. However, she works with ALL parents and can arrange for interpretation in most languages.)

#### SCHOOL HOURS—TO BE CONFIRMED SOON

#### Regular Bell Schedule:

Starting Time	9:05	am
Dismissal	3:50	pm

Students may start arriving at school at 8:45am. Students will wait in the cafeteria between 8:45am and 8:55am. Students report to class between 8:55 and 9:05am.

#### **SCHOOL COLORS**

Blue and white

#### SCHOOL MASCOT

(shown on cover)

Dragon

#### **MASCOT'S NAME**

Flame

#### **SCHOOL SPIRIT WEAR**

School spirit wear is sold by the PTA http://www.camelotspiritwear.com

#### **SPECIAL PROGRAMS**

Camelot hosts the following special programs for FCPS students:

- Head Start Preschool Program
- Preschool Program for Students who are Deaf or Hard of Hearing
- K-6 Program for Students with Intellectual Disabilities and for those requiring Enhanced Autism services
- Local Level IV Advanced Academic Program for qualified students

#### **2021-2022 CALENDAR**

June 10

August 23, 2021	School Begins
September 3-6	Student Holiday (Labor Day Break)
October 11	Student Holiday
October 29	End of 1 <sup>st</sup> Quarter 2-hr Early Release
November 1	Student Holiday (Teacher Workday)
November 2	Student Holiday (Teacher Workday)
November 11	2-hour Early Release (Veterans Day)
November 24-26	Holidays (Thanksgiving)
December 20 - 31	Holidays (Winter Break)
January 17	Holiday
January 20	End of 2nd Quarter-2-hr Early Release
January 21	Student Holiday (Teacher Workday)
January 24	Student Holiday
February 21	Holiday
March 3	2-hour Early Release
March 4	Student Holiday
March 31	End of 3rd Quarter-2-hr Early Release
April 1, 4-8	Holiday (Spring Break)
May 30	Holiday (Memorial Day)

Last Day of School (Early Release)

### Questions Frequently Asked by Kindergarten Parents

#### What are the school hours?

Given that we had an adjusted bell schedule (9:45am-4:15pm during the pandemic), we have not yet received our confirmed bell schedule for the 2021-2022 school year. However, FCPS has advised us that it will be similar to our pre-Covid time of 9:05am-3:50pm. If this is the case, students may arrive at school as early as 8:45am. Students will wait in the cafeteria from 8:45am-8:55am with a staff member on duty. At 8:55am, when the first bell rings, all students may report to class. Students should be in class at 9:05am when the second bell rings.

If a bus arrives late, students will not be marked tardy. Non-bus riders who arrive after 9:05am should report to the office with a parent and pick up a tardy slip before proceeding to class.

#### How are kindergarten classes formed?

Class assignments are made by the principal and assistant principal, in consultation with the staff from that grade level. Camelot staff strives to create balanced classrooms that will provide a positive atmosphere for the children and the teacher. Parents are welcome to fill out the survey form in the registration packet in order to provide a description of their child's personality, learning style, and any special needs they may have.

#### Can I request a specific teacher?

Requests for specific teachers will not be considered. Rather, survey information about the best learning environment will be considered.

#### How are twins, triplets and other multiples placed in classes?

Parents may request that twins, triplets and other multiples be placed in the same classroom or in separate classrooms. Parent requests will be honored.

#### When will I find out the name of my child's teacher?

In the middle of August, a letter will be sent to each family's home with notice of the teacher assignment. The letter is sent out this late because the number of classes depends on enrollment close to the start of the school year.

#### Is child care available before and after school?

FCPS schools do not offer child care. However, FCPS partners with Fairfax County Government to offer SACC (School-Aged Child Care) programs in school buildings before and after school. (SACC was not in operation during the 2020-2021 school year, but they do expect to put their before and after school child care program back in schools at the start of the 2021-2022 school year.) Registration is handled directly through the SACC office,

not the school. Camelot's SACC program opens at 7:00am and it closes at 6:15pm. SACC programs are popular and there is typically a waiting list. For more information about SACC, please see <a href="https://www.fairfaxcounty.gov/ofc/sacc.htm">https://www.fairfaxcounty.gov/ofc/sacc.htm</a> or call the SACC registration office at 703-449-8989.

Various child care providers (such as the JCC, KinderCare, Annandale Children's Learning Center, karate clubs, and Carousel Child Development Center) offer morning and afternoon transportation to school. (Carousel is on one of our FCPS bus routes.) Registration for these programs is handled by the individual providers. The school cannot make recommendations to parents about child care providers, but we do share information about programs that has been provided to us.

#### How do I find out about the school bus schedule and bus stops?

Bus transportation will be provided if a family lives a mile or more from school, or when there is not a safe walking route. The bus schedule and bus stops (which are both determined by the FCPS transportation office) will be made available to parents/caregivers in mid-August.

(Note: Please register for a SIS (Student Information System) Parent Vue account with FCPS. <a href="https://www.fcps.edu/resources/technology/student-information-system-sis-fcps">https://www.fcps.edu/resources/technology/student-information-system-sis-fcps</a>. In the summer, registered families will receive a letter from FCPS with an activation key for setting up the account. Student bus schedules can be found in your SIS Parent Vue account.)

Kindergarteners must be met at the bus stop in the afternoon for pick-up. A designated person, middle school age or older, MUST ask for the student by name before the bus driver will allow the kindergartener to exit the bus. If a designated person is not at the stop to meet the child, the bus driver will keep the child on the bus, complete the route, and return the child to the school office. The office will contact the parent/caregiver or the other people on the emergency contact list to pick up the child.

In the event that a bus rider does not get off the bus in the afternoon, please call the school. Camelot staff will communicate with the transportation office to locate the rider.

#### My child will be walking or riding to school in a car. How does this work?

If a student walks to school, parents/caregivers are responsible for selecting the walking route and for reviewing the rules of safety. Students who walk to school will be guided across Saxony Drive and the school driveways at Guinevere Drive by staff. Parents/caregivers are welcome to walk with students as far as the school lobby. Parents/caregivers may not walk students all the way to the classroom. Exceptions are made during the first week of school, but students are encouraged to walk to classrooms on their own within the first few days!

At the end of the day, walkers should meet parents/caregivers in the front hall/lobby.

If a parent/caregiver drives the student to school, drop-off occurs at our "kiss and ride" location near door three. (Drive straight into the parking lot rather than turning right into

the bus lane.) Staff and patrols monitor students as they exit vehicles. Students should exit the cars from the passenger side only.

After 9:05am, students cannot be let out at the Kiss and Ride door. After 9:05am, parents should park and bring students through the front doors.

Please note that due to the number of special program buses, Camelot does not have an afternoon Kiss and Ride. If a parent/caregiver needs to pick up a child at the end of the day, parking is available on adjacent streets, and the parent/caregiver should meet the child in the front hall.

#### Do I need to worry that my kindergartener could get lost in the shuffle?

No need to worry! At Open House, kindergarten teachers will put a piece of yellow duct tape on the strap of the kindergarteners' backpacks. This "signal" is used across FCPS to help staff identify kindergarteners. (Staff will also note the bus number or mode of transportation on the yellow tape.) Bus drivers look for the yellow tape, and have the youngest riders sit in the front on the morning and afternoon rides. Camelot staff greet the buses for the first few days to ensure that students know the route to the classrooms. Patrols are also available to walk students directly to class.

In the afternoons, patrols gather kindergarteners by bus number and escort them to the buses. Kindergarten teachers and IAs hand off walkers to parents/caregivers. SACC staff pick up kindergarteners from their classrooms.

#### Who do I notify if my child will be absent or late?

If a child will be absent, the parent/caregiver should call the attendance line (703-645-7011) and leave a message indicating the child's first and last name, grade, teacher, and reason for absence. Parents/caregivers may also register an absence by going to the school website: https://camelotes.fcps.edu. Parents/caregivers may also notify the teacher and office if they know that a child will be absent on a specified date(s).

If the school is not notified about a child's absence by approximately 9:50am, an email and phone call to the parent/caregiver will be generated by the FCPS attendance system.

If a student is tardy, the parent/caregiver should bring the student to the school office to check the student in for the day.

#### What do I do if my child needs to leave early?

If a child needs to leave early, the parent/caregiver should send a note to the teacher. When the parent/caregiver comes to pick up the child, the child will be called to the office. Parents/caregivers will sign children out using the check-out system.

#### Which bathrooms do kindergartners use at Camelot?

Each kindergarten classroom has its own bathroom. In addition, there are sets of bathrooms in the gym, just outside the music room, and in the clinic.

Unless there are special circumstances, it is expected that kindergarten children have independent bathroom skills including unbuttoning/buttoning, unzipping/zipping, wiping, and washing hands. Summer is a good time to solidify independent bathroom skills if needed.

Kindergarten teachers will request that a second set of clothes be kept in the classroom in the event of a bathroom accident. The Camelot clinic also has spare clothing available.

#### What is the Open House? When is it held?

The purpose of the Open House is to allow children to see their new classroom, meet their teacher, learn who else is in their class, and pick up a supply list, if they have not done so already. Open House helps to relieve the stress of the first day of school for both students and parents/caregivers, and it helps to ensure that students are ready to begin learning right away!

The Open House for school year 2021-2022 is scheduled for Thursday, August 19. The kindergarten part of Open House will likely be scheduled for the morning and will include a section for parents/caregivers and a section for students.

#### What is Back to School Night? When is it?

Typically, Back to School Night is held after school has started and everyone has had time to settle in for a few days. Once we know more about the format for learning next year, we will make a determination about a format and a date.

A typical in-person Back to School Night starts in the classroom at 6:30pm with a brief introduction by the Principal, Assistant Principal and PTA. Afterwards, the classroom teacher presents information about what the children will be learning and doing during the year. It is also an opportunity to learn about the teacher's approach and expectations, how homework will be handled, and about the grading structure. Parents/caregivers are also invited to ask general questions.

Back to School Night is only for parents/caregivers. Parents/caregivers are strongly encouraged to make babysitting arrangements for children.

#### What supplies will my child need?

The kindergarten teachers will make supply list available. We put it on the school website https://camelotes.fcps.edu (in late spring) and in the main office.

Kindergarten teachers request that students bring a backpack large enough to carry library books, school papers, a lunch box (if applicable) and a jacket.

Please note: Kindergarten supplies (pencils, glue, crayons, etc.) are collected by the teacher so that they can be used by the whole classroom community as needed. Therefore, please stick to the brands on the list and don't spend time picking out special designs and styles.

Some teachers ask Kindergartners to bring a small blanket/towel or small pillow to rest on during their afternoon quiet time. More details will be provided by each classroom teacher.

#### What will my child's daily schedule look like?

Typically, a kindergarten day will go as follows:

In the morning when students arrive, they will go to the cafeteria to wait for the first bell (8:55am). When the first bell rings, the kindergartners walk to the classroom. They will put away coats and backpacks and watch the morning school news on the classroom TV.

Most of the morning will be built around Language Arts activities (reading, writing, and oral language, etc.) Activities will be in large and small groups. Children will also work individually.

Depending on the schedule, the class may take a short snack break. Classroom teachers will provide information about how snack works in their individual classrooms.

Students will then eat lunch, have recess, and a short rest period. At the beginning of the year, some children may doze or nap during the rest period, while others may just relax or do a quiet, independent activity. As the year progresses, many children need a shorter rest period or quiet time activity.

In the afternoon, students engage in math, social studies and science activities.

At some point in the day (depending on the whole school schedule), kindergarteners will have "specials", which consist of art, music, library, physical education, technology, and counseling (but not all on the same day!).

Teachers will provide a detailed schedule of the day at Back to School Night.

## May I get the names & phone numbers of the other children in my child's class for play dates/parties?

The PTA will produce a Student Directory in late fall. Room parents can also ask parents in the class to voluntarily provide email addresses and phone numbers and disseminate these to the class.

#### How does my child get breakfast and lunch if he/she doesn't pack a lunch?

Breakfast and lunch can be obtained in the cafeteria every day. In school year 20-21, all students were able to obtain a school breakfast and/or lunch at no cost. We expect this will also be the case for the start of the 2021 school year. More details to come.

In a regular school year, <u>all</u> families are sent an application for free or reduced priced meals in the summer. If your family qualifies, please mail the forms back to FCPS as soon as possible. FCPS will notify a family if they have been found eligible for this fee waiver program.)

Students may obtain a school breakfast everyday (except when there is a two-hour weather delay). (Note: Students who are eligible for a reduced priced or free lunch are also eligible for a free breakfast.) Breakfast is served "grab and go style" and students take it with them to eat in their pod areas and classrooms. Students who do not obtain a school breakfast should eat breakfast at home.

Students eat lunch in the cafeteria. The kindergarten instructional assistants provide extra assistance to the cafeteria hostess (who monitors the cafeteria) since kindergarteners often need extra help picking up food from the food line, opening containers, condiment packets, milk cartons, etc.

The breakfast/lunch menu is sent home monthly. It can also be viewed on the FCPS website: <a href="https://www.fcps.edu">www.fcps.edu</a>. The menu shows the various daily food options.

While students may use to cash to pay for lunches, this is discouraged. Rather, parent/caregivers should either send in a check, made payable to Camelot Food Services, to load money onto a student's food account, or visit <a href="mayschoolbucks.com">myschoolbucks.com</a> to load money onto the student's account. (Note: In order to access <a href="mayschoolbucks.com">myschoolbucks.com</a>, a parent must have access to the students FCPS ID number. This can be obtained by calling the school office once the student registration has been processed.)

Students access their lunch accounts by entering a pin number into a pin pad at the register. Cafeteria staff, teachers and instructional assistants help students do this until they are proficient.

Please note that lunches brought from home should not include glass bottles or containers. Please so not send soda for lunch. There are no vending machines for students in the building.

#### What about food allergies?

Allergy information is provided to the school by parents/caregivers on the Student Health Form. This information is then communicated to our cafeteria manager and to teachers by the Public Health Nurse who reviews the form. However, if a student has serious food-related allergies, parents/caregivers are encouraged to share this information directly with the classroom teacher and cafeteria manager. Direct sharing helps all parties understand the necessary food restrictions and how an allergic reaction manifests itself.

The cafeteria is not nut free, but there is a table designed as an "allergen awareness" table. While information about allergies is communicated to teachers by the Public Health Nurse, parents/caregivers are also sent a survey form that asks whether a child needs to sit at the "allergy awareness" table or whether the student can be accommodated at the class lunch table, and whether the allergy is severe enough that an "allergy alert" sign needs to be posted on the classroom door.

Teachers will share their snack procedures with parents/caregivers. Teachers will make necessary accommodations for food allergies as it relates to snacks.

At Camelot, <u>food may **not** be sent in for birthday recognition</u>. Instead, the classroom teacher will inform parents/caregivers about how birthdays will/can be recognized. Generally speaking, birthdays are announced on the morning news show and birthday pencils/cards are handed out by the office staff.

In the event that food is to be served (such as during one of the class parties) parents/caregivers will be informed in advance. Parents/caregivers then have the option to send in an alternative food item for their child.

#### May I occasionally eat lunch with my child?

(This answer is dependent on the FCPS pandemic procedures for the fall—but our non-pandemic answer is below.)

Certainly. Check the classroom schedule or call the office to determine the class lunch time. When parents/caregivers arrive at school, they should sign in at the front office before going to the lunchroom. Parents/caregivers may purchase a school lunch or bring in a lunch.

#### How do I reach my child's teacher if I have questions or concerns?

The most efficient way to reach the teacher is to either send an email or to send a note in with your child. The teachers will do their best to respond promptly. However, their classroom duties will always take priority so they may not be able to return messages the same day that they are received.

### To whom do I speak if I have a concern about my child's teacher or about a general school issue?

Camelot's Principal and Assistant Principal are always willing to listen to parent concerns and take action where appropriate. It is recommended that you call the main office and make an appointment. If you prefer, you can also send them an email.

#### Will my child have homework in Kindergarten?

Kindergarten students do not typically have nightly homework assignments. However, all students at Camelot are expected to read for a minimum of 20 minutes every night. In Kindergarten and the lower grades, parents/caregivers are asked to read to their child, or work with them as they develop their early reading skills for at least 20 minutes every night.

### How does the school/teacher communicate with parents about what is happening at Camelot?

Every Thursday, each child will bring home a big white envelope. This "Thursday envelope" contains examples of the child's work, as well as school information. We use a "paper optin" system for most of our PTA and school fliers. This means that we post our fliers on the school website under the Thursday Take Home link. Every Thursday we send a NYC (News You Choose) with the link to the new fliers. We only send paper copies of fliers home to families who "opt-in" for paper. This has allowed us to save several thousand sheets of paper and copier toner each year. It is important that parents/caregivers go through the

information posted on our website or contained in the Thursday envelope promptly and thoroughly. Parents/caregivers should also sign the front of the envelope each week to indicate to the teacher that they have reviewed the information, and return the envelope to school the next day in your child's backpack. Parents/caregivers can use this envelope when they need to send notes to the teacher, provide checks (example, for lunches or field trips), return permission and/or attendance slips, completed forms, etc.

#### Will my child receive a report card for Kindergarten?

Kindergarten children receive progress reports three times during the school year. In Kindergarten, the teacher conference in November will be used to review each child's performance in the first quarter. After that, the quarterly written progress report will be sent home at the end of the quarter. Teachers will be happy to discuss your child's progress at any time, but again, please make an appointment so they have the time to focus on your questions and so that they are fully prepared.

#### What type of clothes should my child wear?

All students are expected to dress appropriately for the educational environment. Clothing with language or images that are vulgar, discriminatory, or obscene, or that promotes or depicts weapons, drugs, alcohol, violence, or gang symbols is not allowed.

On most days, children play outside at recess, even during with winter months, so a jacket or coat is always a good idea. On PE days, children should wear rubber-soled tennis or running shoes and clothing that allows them to move comfortably.

Specific information about the FCPS Dress Code can be found in the annual Student Rights and Responsibilities publication: https://www.fcps.edu/srr

#### My child needs medication every day/occasionally. How do I let the school know?

Parents/caregivers, not students, should bring medication to school. This includes eye drops, or any over-the-counter medication. This authorization form must be completed: <a href="https://www.fcps.edu/sites/default/files/media/forms/se63.pdf">https://www.fcps.edu/sites/default/files/media/forms/se63.pdf</a>. (Epinephrine form: <a href="https://www.fcps.edu/sites/default/files/media/forms/se64.pdf">https://www.fcps.edu/sites/default/files/media/forms/se64.pdf</a>, Inhaler form: <a href="https://www.fcps.edu/sites/default/files/media/forms/se65.pdf">https://www.fcps.edu/sites/default/files/media/forms/se65.pdf</a> Please note that certain medications (including epinephrine and inhalers) require a physician's authorization (completion of the form). The school's Public Health Nurse or School Health Aide can provide more information.

#### What happens if my child gets sick or hurt during the school day?

Camelot has a small clinic where children who are ill\* or hurt can receive attention and rest. The clinic is staffed by a trained School Health Aide (not a nurse). If a child gets sick or hurt during the school day, the School Health Aide will call the parent/caregiver to discuss the situation and, if appropriate, ask the parent/caregiver to come pick up the child. Children can rest on one of the clinic cots\* until parents/caregivers arrive.

\*During the pandemic, we also have a "Care Room" in addition to the clinic. The Care Room is a room for children who demonstrate any Covid-like symptoms or symptoms that are not associated with a known condition (examples include fever, sore throat, loss of taste, nausea, headache, fatigue, vomiting, diarrhea, etc.). If children visit the Care Room, they must be picked up from school and parents/caregivers must obtain a clearance from a medical provider in order to return to school. We will update parents/caregivers about the use of the Care Room for the 2021-2022 school as we receive guidance from FCPS.

Even during a non-pandemic situation, children with fevers and other conditions such as vomiting and diarrhea, lice, etc. cannot remain in school. Children must be fever free for twenty-four hours without medication before returning to school.

If the illness or injury is serious and requires the immediate attention of a medical professional, the School Health Aide or other staff member will call 911 and the parent/caregiver. An administrator will accompany the child to the hospital and wait there until a parent/caregiver arrives.

#### How do I get involved? How do I volunteer in my child's class?

At the beginning of the year, the PTA will distribute information describing the types of volunteer activities available with PTA sponsored events, activities or services. All parents/caregivers are encouraged to support at least one of these events or activities.

If parents/caregivers wish to help in the classroom, they are encouraged to contact the teacher with a note or email to determine what, if any, assistance the teacher needs. Kindergarten teachers typically need a few weeks in the classroom with their students before they can assess their needs and determine how and when classroom volunteers can best be used. It is up to each teacher to determine how they will use parent/caregiver volunteers.